

GUIDELINES FOR APPLICANTS (April 2025)
to *The Double-Degree Doctoral Program*
In Division of Electrical, Information and Communication Engineering
at the Graduate School of Natural Science and Technology
Kanazawa University
JAPAN

Based on the agreement with National Chengchi University, Taiwan, a Special Selection for the Double-Degree Doctoral Program will be performed

I. Departmental Division

Applicants will be accepted into the Division of Electrical, Information and Communication Engineering (*).

(* See VI. Information (2).

II. Enrollment

In principle, 3 students will be accepted.

III. Qualification

Applicants applying to the Double-Degree Doctoral Program of Kanazawa University must satisfy the following requirements:

(1) Have obtained a Master's degree from an accredited university, or will have obtained such a degree by March 31, 2025.

AND

(2) Have enrolled or will have enrolled in the Doctoral Program of the Department of Computer Science, the College of Informatics, National Chengchi University by April 1, 2025.

IV. Application Procedure

1. Documents

(1) **Application form with Photograph** (*) (Please follow the example)

Documents must be written in English. Use the format supplied. A passport style color photograph (3x4 cm, recently taken, full face, and printed with the applicant's name on the back) should be pasted on the specified place of the application form.

Please refer to the following website and fill in the "Intended Research Field of study" and "Name of Prospective Academic Supervisor" at Division of Electrical, Information and Communication Engineering.

https://www.nst.kanazawa-u.ac.jp/labp/WebE_EI.html

(2) **Certificate of Graduation of Master's Course** (*)

A certificate written in English verifying the authenticity of the Master's degree, or a certified letter written in English stating the expectation of graduation.

(3) **Official Transcripts** (*)

Academic transcripts written in English from the Master's course.

(4) **Master's Thesis**

(i) For those who have already obtained a Master's degree, attach a copy of the Master's thesis, written in English, or an abstract of the corresponding research (A4 within 5 pages, free format) written in English.

(ii) For those who are expected to complete their Master's degree by the appointed time, attach a report of the research progress written in English (include the title of the Master's thesis and an abstract of the research progress, A4 within 3 pages, free format).

(iii) Reprint(s) of published paper(s) or reference(s) written in English can be attached.

(5) Abstract of Oral Presentation

Include an abstract for oral presentation, written in English (A4 within 1 page, free format).

(6) Agreement of Supervisor (*)

Agreement of the prospected supervisor (A4 within 1 page, free format).

(7) Certificate of Enrollment (*)

An official letter written in English from National Chengchi University stating that the applicant has enrolled or will have enrolled in the Doctoral Program of the Department of Computer Science by April 1, 2025 and, if possible, also indicating the expected enrollment and graduation date.

(8) Pledge

Applicants who are enrolled in the Double-Degree Master's program between Kanazawa University and National Chengchi University and who will only complete the Master's course of Kanazawa University by March 31, 2025 are required to submit a pledge (A4 within 1 page, free format) stating that they will decline the enrollment of the Double-Degree Doctoral program in the case that they find it impossible to complete the Master's course of National Chengchi University by the specified deadline.

(9) Certificate of Health (*)

Use the format supplied. Contents will not impact the selection process.

(10) Photocopy of a passport

Only the photocopy of the page with the applicant's name. Birth certificate or certificate of citizenship are also acceptable instead of a photocopy of a passport.

(11) Field of Study and Research Proposal

Use the format supplied at the end of this document.

(*) Photocopies of the original documents will not be accepted.

2. Application Period and Location

Application Period: November 11 – November 22, 2024
Location: Office of Double Degree Programs, College of Informatics at National Chengchi University
No. 64, Sec. 2, Zhinan Rd., Wenshan Dist., Taipei City 11605, Taiwan

3. Examination

Selection will be based on the results of an oral examination (#), the matching between the applicant and his/her prospective supervisor(s) (##), and the academic transcripts.

Oral examination: December 4 – December 17, 2024
(The oral examination will be conducted on the day designated by Kanazawa University from the above schedule.)
Location: College of Informatics at National Chengchi University

(#) The oral examination may be performed using a telecommunication system. The oral examination will be performed in English and/or in Japanese.

(##) Before the oral examination (or before the application period, if possible), the applicant should contact the prospective academic supervisor(s) through e-mail, Skype, etc.

4. Announcement of Results

Date: January 24, 2025
Location: Office of Double Degree Programs, College of Informatics at National Chengchi University

V. Notes

(1) Studentship is based upon the agreement between National Chengchi University and Kanazawa University.

(2) Applications will not be accepted if any of the documents are incomplete, incorrect, or not supported by evidence, or if they are not received by the specified deadline. Once submitted, documents cannot be

modified and will not be returned.

- (3) If any information of the documents is later found to be false, admission can be canceled at any time after enrollment.
- (4) Personal information submitted here will only be used for the admission process and the Double-Degree Doctoral Program.
- (5) Applicants are expected to learn and understand the geography, climate, customs and traditions of Japan as well as the rules of Kanazawa University. Also, although the thesis work can be carried out in English, it is recommended to get accustomed to the Japanese language for the essentials of daily life.

VI. Information

- (1) Head of Division of Electrical, Information and Communication Engineering:
Professor KITAGAWA, Akio (e-mail: kitagawa@is.t.kanazawa-u.ac.jp)
Person in Charge of the DDP, Division of Electrical, Information and Communication Engineering:
Professor MAMBO, Masahiro (e-mail: mambo@ec.t.kanazawa-u.ac.jp)
- (2) Research fields and Staff of Division of Electrical, Information and Communication Engineering:
https://www.nst.kanazawa-u.ac.jp/labp/WebE_EI.html
- (3) Web site of Graduate School of Natural Science and Technology:
<https://www.nst.kanazawa-u.ac.jp/eng/>

VII. Contact

For further information, please contact the office below via e-mail, or airmail:

Admission Affairs Section
Science and Engineering Administration Department
Kanazawa University
Kakuma-machi, Kanazawa 920-1192, Japan

E-mail: s-nyusi@adm.kanazawa-u.ac.jp (please include “[DDP]” in the subject header)

Please attach this checklist on top of your application documents

CHECKLIST

for Double-Degree Doctoral Program Application Documents

KANAZAWA UNIVERSITY

Application Period: November 11 – November 22, 2024

Name in English: _____

Please mark in the following boxes of the items you enclosed.

All documents must be written in English. Photocopies will not be accepted (except Master's Thesis).

- Application Form (*) with photograph pasted on the specified place (#)
- Certificate of Graduation in English
- Official Transcripts in English
- Master's Thesis
- Abstract of Oral Presentation (I will graduate from the Division of Electrical, Information and Communication Engineering, Kanazawa University)
- Agreement of Supervisor (I will graduate from the Division of Electrical, Information and Communication Engineering, Kanazawa University)
- Certificate of Enrollment in English
- Certificate of Health (*) in English
- Pledge (I am not enrolled in KU-NCCU Master's DDP or have completed both courses)
- Photocopy of a passport
- Field of Study and Research Proposal (*)

For items marked with the (*) symbol, use the designated forms. For forms and certificates without the (*) symbol, prepare them by yourself.

(#) A passport style color photograph (3x4 cm, recently taken, full face, and printed with your name on the back) should be pasted on the specified place of the application form.

MISSING DOCUMENTS: Are there any missing documents? Yes No

If yes, please list the item(s) and your reason for not including the missing document(s).

Missing document(s) and explanation: _____

Expected date of sending the above documents to Kanazawa University: (YY/MM/DD) _____